

MEDILEXIS TRANSCRIPTION SERVICE



*Empowering
Medical Professionals
with Smart Technology*

MEDILEXIS

MediLexis Transcription Solutions

MediLexis is a leader in advanced, cost-effective medical transcription solutions. MediLexis gives you a higher degree of flexibility in choosing the best dictation method for your specific needs. Our file transfer systems accept telephone dictation from any analog or digital phone line, which means that you can dictate into our systems from any telephone, 24 hours a day, seven days a week. MediLexis also accepts audio files from any digital handheld recording device, and we provide the secure tools necessary to transfer audio dictation from your PC. Our services enable you to complete the transcription cycle within 24 hours for as little as one half of the prices that other service providers charge, while ensuring security, accuracy, and reliability.

Solutions Within Your Budget

A two-page report may contain up to 20 lines, with approximately 1,300 characters, including spaces, header/footer, logo, etc. MediLexis can save you money in a variety of ways as shown below:

Physicians can receive their transcriptions on personalized letterhead. Not only is this FREE, but it eliminates the cost of letterhead printing!

Headings such as Name, Attending Dr., Date, DOB, etc., are NOT billed!

Physicians only pay for the actual number of lines transcribed. Our line count is based on a courier 12-point, 65-characters per line.

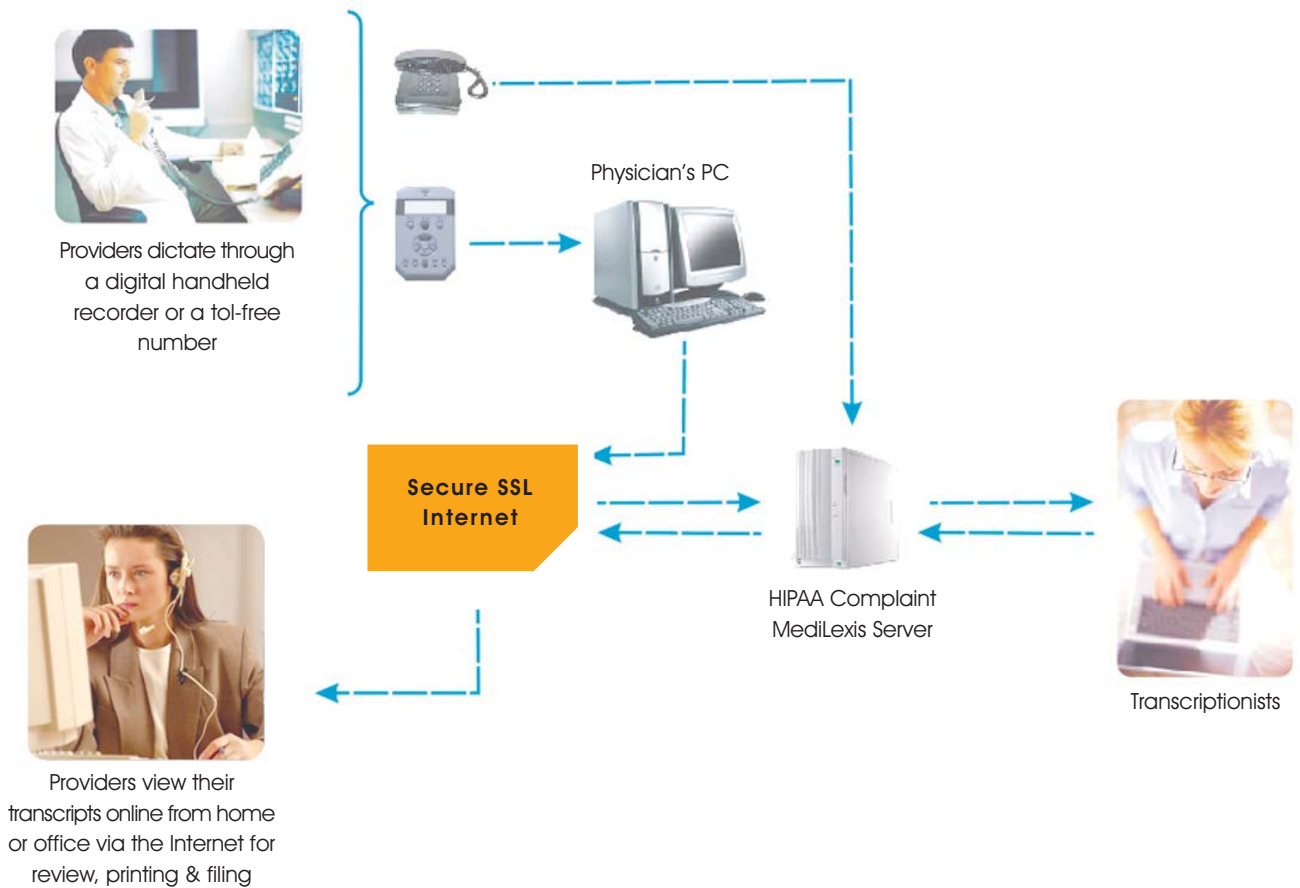
FREE of charge -- Physicians' name, title, and electronic signatures

Below is an example of industry comparison to show the percentage savings. MediLexis average gross line rate may vary from \$.07 - \$.13 cents, based on volume and templates (please see our sample transcript)

Current Practice Costs	Scenario 1	Scenario 2	Scenario 3	Scenario 4
Annual Practice Transcription Cost Average	\$ 50,000	\$ 125,000	\$ 200,000	\$ 275,000
Spend/Line	\$ 0.20	\$ 0.20	\$ 0.20	\$ 0.20
No. of Lines/Year	250,000	625,000	1,000,000	1,375,000
Lines/Month	20,833	52,083	83,333	114,583
MediLexis Value Proposition				
Contractual Cost/Line*	\$ 0.13	\$ 0.13	\$ 0.13	\$ 0.13
Actual Number of Lines Transcribed**	187,500	468,750	750,000	1,031,250
MediLexis -- Practice cost	\$ 24,500	\$ 60,937	\$ 97,500	\$ 134,687
Net Savings (\$)	\$ 25,625	\$ 64,063	\$ 102,500	\$ 106,563
Net Saving As a Percentage	45%	45%	45%	45%

* MediLexis prices may vary
 ** 25% of lines such as header, footer, etc., on a page are system generated, resulting in lower number of lines transcribed.

Our Process



In-House Vs. MediLexis	In-house Fixed Cost	MediLexis Variable Cost	Savings
Payroll (Fixed Cost)	\$ 40,000	\$ 0	\$ 40,000
Benefits (Fixed Cost)	\$ 6,000	\$ 0	\$ 6,000
Transcripts / Day	35	35	
Cost Per Line	\$ 0.23	\$ 0.13	\$ 0.10
Cost Per 20 Lines Transcript	\$ 5.26	\$ 2.60	\$ 2.66
Local Transcription Service Vs. MediLexis	Local Transcription Service	MediLexis Cost	Savings
Cost Per Page Usually 2 Pages Per 20 Line Transcript)	\$ 6.00	\$ 2.60	\$ 3.40
Pre-printed Letterhead	\$ 0.08	\$ 0	\$ 0.08
Envelope & Label	\$ 0.50	\$ 0	\$ 0.50
Total Cost Per Transcript	\$ 6.85	\$ 2.60	\$ 3.98

▶ In-house

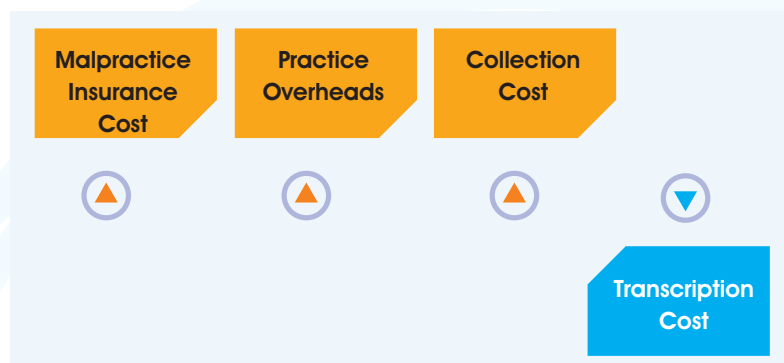
- ▶ MediLexis can save you approximately \$80 per day on volume of 35 transcripts/day
- ▶ With 250 working days in a year, MediLexis will save you approximately \$20,000/year

▶ Local Transcription Service

- ▶ MediLexis can save you over \$125 per day on volume of 35 transcripts/day
- ▶ With 250 working days in a year, MediLexis will save your practice over \$31,000/year

▶ Other Benefits

- ▶ No capital investment -- pay as you use
- ▶ Your own private internet portal that stores your transcripts and voice files indefinitely
- ▶ No cluttering of transcripts in your email box
- ▶ Accessibility of your records via the Internet from anywhere in the world
- ▶ Electronic signatures and user access controls
- ▶ Ability to edit your transcripts upon delivery
- ▶ Access transcripts on your patients forever, anytime over the Internet



With the cost of providing care going up. We can help lower your operating cost

Sample Transcript

CHICAGO HOPE
Chicago Internal Medicine

Wally Luke
Professor of Internal Medicine
Director, Internal Medicine

Dept of Internal Medicine
123 West Monroe, Suite 100
Chicago, IL 60660

Appointments: (888) 111-2121
Fax: (563) 882-5555

Progress Note

Name: Jane Doe
Attending Dr. Wally Luke
DOB: June 12, 1945 - *Age:* 57 years
Referring Dr(s): Pierantonio Russo, M.D.

MR #: 87987
Date: May 21, 2003
TID #: 1453382

HISTORY: Jane who comes in for a semi-annual general check-up. She had a colonoscopy earlier this year that showed a few polyps and diverticulosis and internal hemorrhoids.

REVIEW OF SYSTEMS: As we went through her review of systems today, we did notice that she has been having a little bit of hot flashes. We have spent a lot of time discussing the recent Women's Health Initiative Study that appeared in JAMA, and the Prempro usage. I quoted to Janice a very small increased risk of deep venous thrombosis and of pulmonary embolism as well as myocardial infarction. She stated that she would prefer to stop taking this medication with this knowledge. She has also been noted to have osteopenia on her bone density studies. She has no pulmonary complaints, no cardiac complaints, no GI complaints and no GU complaints.

ASSESSMENT/PLAN:

1. Hypertension; she is personally well controlled with her current medications. We plan to just continue the Atenolol at 75 mg daily.

Sincerely,

Wally Luke
Professor of Internal Medicine
Director, Internal Medicine

DD: 5/20/2003
TD: 5/20/2003

1 Text in Blue Italics is part of MediLexis Print Template. As such, these items are free to the client and not billed. Letterhead logo and footer are also generated by MediLexis and are free to the clients. Text in Black is transcribed by MediLexis and clients pay only for the actual work performed.

▶ How Much Are You Paying For A Similar 35-Line Transcript?

- ▶ Local Transcription Gross Line Cost - \$4.55
- ▶ In-House Transcription Cost - \$8.05
- ▶ MediLexis Cost - \$1.56
- ▶ MediLexis Savings 45% & 75% Respectively
- ▶ Additional Letterhead & Envelope Print Savings - \$0.58

MEDILEXIS

www.medilexis.com
info@medilexis.com

Frequently Asked Questions

▶ How do I submit my dictations?

We offer digital handheld recorders that may be used to submit dictations. Additionally, dictations may be submitted over the phone via toll-free lines that are accessible 24 hours per day, 7 days per week.

▶ How is my dictation processed?

When you sign up, you will be assigned to a Medical Transcription (MT) Group based on your specialty and estimated dictation load. When you submit a dictation to the system, your assigned MT Group will automatically receive your dictation for transcription. MT Groups consist of medical transcriptionists who are overseen by quality assurance (QA) supervisors. These QA supervisors, with more than 10 years of medical transcription experience, check each transcription for accuracy and release the transcription for online delivery.

▶ How do I receive my transcriptions?

Transcriptions may be received in any format you wish-- even in multiple formats. You can, of course, pick up your transcriptions via your control screen on the Internet or you may request a facsimile or direct printout.

When you sign up, you are given a login name and password that allows you to access your transcriptions on our website, <http://www.medilexis.com>. You can then view and print your transcriptions online or download them to your computer. From here, you can send the report to anyone via email or fax. This can be accessed from ANY computer that provides internet access!

▶ Are dictated and transcribed reports available "on-line"?

Audio dictations can be accessed (listened to) for up to 21 days on-line. Once the dictation is transcribed (usually within 12 hours), the transcription remains available on-line absolutely free for as long as you are a MediLexis customer!

▶ Can you use my normals?

We will be happy to incorporate any normals or canned phrases you may routinely use in your dictation.

▶ How do I open the transcriptions I download?

The transcriptions are returned via the internet in an RTF (Rich Text Format) file or any format you like. This standard file type can be opened using virtually any word processing program, including Microsoft Word, WordPerfect, Lotus, etc.

▶ How can I be sure that my transcriptions are secure on the Internet?

All communication between your computer and our website is protected through the use of Secure Socket Layer encryption (SSL). This means that nobody can "listen in" on the conversation between those computers. This is the same level of security that large E-Commerce and banking sites use. You can verify this by looking for the little padlock icon used by Netscape and Internet Explorer to designate secure site.

▶ What turnaround times do you offer?

We give you the reliability of next day reporting (usually 12 hour turnaround time.) Any dictations sent to us prior to 9:00PM (EST) will be available for your viewing by 9:00AM the following day! You can also select turnaround times to meet your needs 48 hour, 24 hour, 4 hour and 2 hours. You may choose different default turnaround times by report type or you can specify that with each report.

▶ What if I dictate over the weekend?

We have transcriptionists working 7 days a week. The turnaround time also applies to weekend dictations.

Frequently Asked Questions

▶ Does MediLexis provide dictation equipment?

Yes, we will arrange for and install an on-site, full-featured Dictation Capture Unit (DCU) at a small additional charge to our customers. The cost of the units is nominal, and we can arrange for these to be delivered or we can incorporate existing units if they are compatible. **WE DO NOT CHARGE FOR INSTALLATION OR SETUP!**

▶ How much does the service cost?

We charge based on number of lines transcribed and turnaround time requested. The actual rates are truly cost-saving with MediLexis when compared to in-house or other outsourced agencies. We are able to pass these savings on (at least 30-50%) by our innovative use of transcription methods such as templates and informed workflow methodology. Call our sales representative to get an understanding of how can we save costs for you while improving both workflow and quality.

▶ What constitutes a line of transcription?

We count a 65-character line where a character is defined as any letter, number or symbol necessary for the final appearance and content of a document, including the space bar. To fully understand this, take a transcribed document and open it in Word 97 or greater. Go to Tools, select Word Count and note the value shown next to "Characters (with spaces)" and divide this by 65.

▶ Are there any other upfront capital fees?

NO.

▶ What payment methods are available?

Payment can be made by credit card or bank draft. Billing is monthly with a net-15 day term.

▶ How will I know how I have been billed?

From our website, you will be able to obtain an up-to-date line count on a daily basis by clicking on the Billing option. You will receive a detailed invoice and our Billing Department is always willing to answer your queries.

▶ What if I want to test your services?

You are most welcome; we will setup a toll-free number for you within one day of your call! You can dictate 500 lines of transcription without any charge or obligation. Call us at 1-917-658-7300 and we shall be happy to give you a test drive.

▶ How do I sign up?

Call 800-360-9827 and we'll have you dictating in minutes.

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